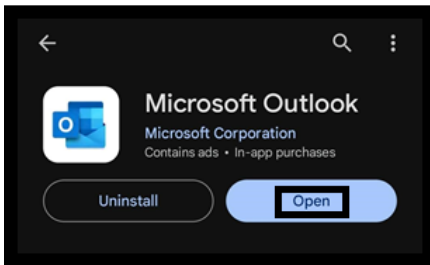
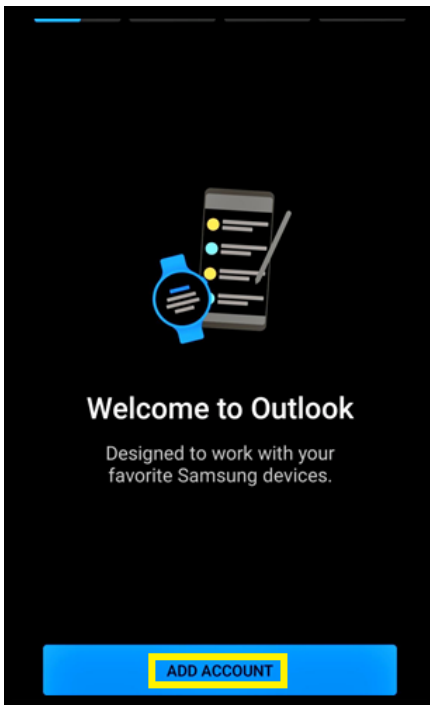


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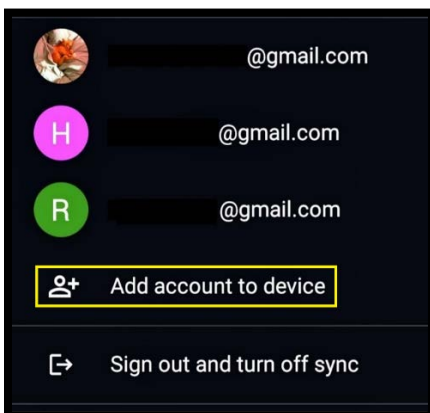
1: Download the **Outlook mobile app** from the **Play Store** on your Android device.



Step 2: Select **"Add Account"**.

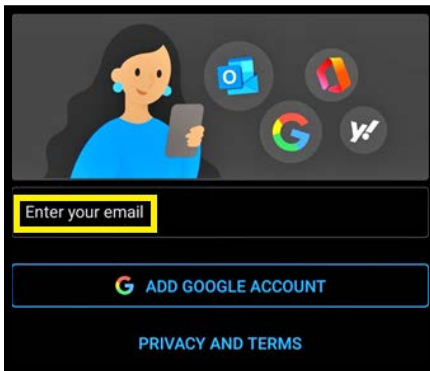


Step 3: Select **"Add Account"** or **"Add account to device"**.

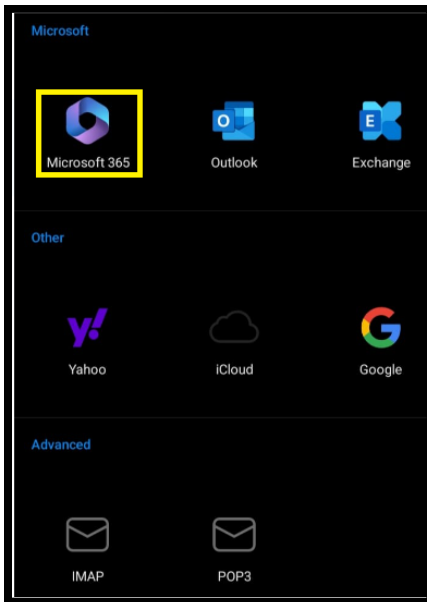


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Step 4: Enter your email account information.

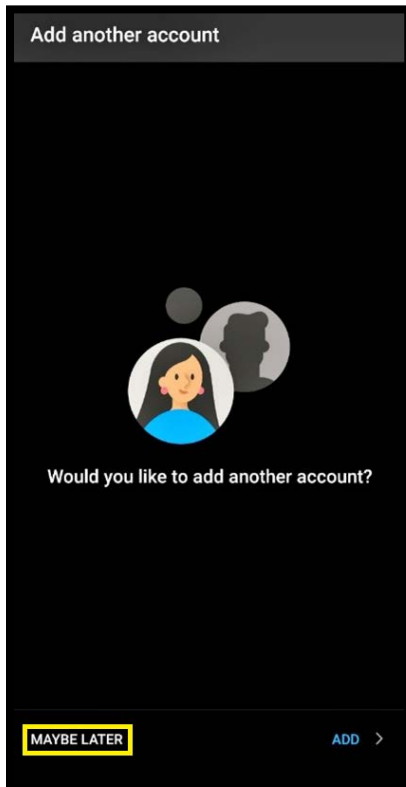


Step 5: Be sure to select “**Microsoft 365**”.



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Step 6: You will be given the option to add another email account to the Outlook app. Select “**Maybe Later**” and you will then see your email’s inbox.



If you have any questions, please contact the Help Desk directly at
helpdesk@monroeu.edu or 646-393-8290.